

**APPLICATION FOR PREMISES TO
BE APPROVED AS A VENUE FOR MARRIAGES AND CIVIL PARTNERSHIPS
IN PURSUANCE OF SECTION 26(1)(bb)
OF THE MARRIAGE ACT 1949(as amended),AND CIVIL PARTNERSHIP ACT
2004.**

This form when completed must be forwarded to the Proper Officer for Registration Matters at Town Hall, Darlington DL1 5QT together with the appropriate fee payable to Darlington Borough Council.

1. I apply for the premises named at item 2 below to be approved for regular use by the public as a venue for the solemnization of marriages and civil partnerships in the presence of a superintendent registrar.
2. **I attach 3 copies of a plan of the premises showing the room(s) in which it is intended that marriages and civil partnerships will take place – not needed for a renewal.**
3. I understand that :-
 - (a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - (b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - (c) approval, if granted, will be for a three year period, subject to revocation; and,
 - (d) the premises must satisfy the local authority on fire precautions and health and safety provisions.
4. I declare that -
 - (a) I have read and understood the information contained in this form and Annexes A, B and C; and
 - (b) the building has no recent or continuing religious connection; and
 - (c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages.

5. I further declare that, if approval is granted -

- (a) the premises will be regularly available for public use as a marriage or civil partnership venue; and
- (b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval
- (c) That the premises has a current fire risk assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.
- (d) That the premise has a current Disability Discrimination assessment which is available for inspection upon request and that its content does not adversely affect the proposed ceremony room occupancies or the performing of civil ceremonies within the proposed ceremony rooms.

This application must be made by the proprietor or a trustee of the premises. If successful the applicant will be the holder of the approval.

Signature of applicant: *A. I. Hall*

Name of applicant: Anthony Hall, Superintendent Registrar

Date: 12th February, 2019

Interest in the premises (eg. Job title): Superintendent Registrar

Address for correspondence and contact telephone number: The Register Office, Town Hall, Darlington DL1 5QT.



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1.	Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the company.	Darlington Borough Council Town Hall Darlington DL1 5QT
2.	Name, postal address and telephone number of the premises which are the subject of this application.	The Register Office At the above address.
3.	Please describe the nature of the premises at question 2 (e.g. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.	Register Office Marriage Room
4.	Is the person or company named in reply to question 1 the occupier of the premises?	Yes
5.	If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es).	n/a
6.	Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.	The Council Chamber – 70 The Chamber Foyer – 20
7.	Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes?	Yes
8.	For Register Office use only: Name of Premises for Registration Purposes:	The Council Chamber, Town Hall